

AGM MINUTES

The Winston Churchill School

Tuesday 8th January 2013 at 7:30pm

In Attendance

Emma Bray, Jackie Atkinson, David Smith, Sarah Adams, Ben Hillman, Jane Ware, Karen Burchett, Feargal Coffey, Pam Brewster, Julia Doody

Chairs introduction

The Chair wished everyone a Happy New Year and welcome.

Apologies

None

Approval of Previous Minutes – Verified.

Karen reminded all present that minutes and agendas will be available to download from the PTA website. An email reminder will be sent out prior to meetings.

Treasurer's report

Mandates are all completed now. Forms for Tucasi, Worldpay & Streamline now complete.

The HMRC Charities variations form was submitted in November and as of late December 2012 we are cleared to make manual gift aid claims.

We are no longer with Just Giving. The Just Giving function for online donations has now been removed from the website. We will move to using MyDonate. Forms will be signed and submitted to MyDonate.

We have now organised zero vat rate on advertising with the Trinity Mirror Group.

A coffee company will be used for a trial period to supply refreshments, which will hopefully generate revenue.

YAY Radio update

Karen met with Helen Bracher and some students. The school has been asked to source sound equipment up to the value of £2k. Funding for lighting etc will be considered at a later date.

Car Boot Sales

Following discussions it was decided to look at sourcing help from other year groups and not just Year 11s. Mr Smith suggested that Year 10s would probably be the best target group. Ben/Karen to contact head of year.

Approx £717 was raised

Approx £90 profit was made on refreshments

Approx £510 was raised on tables

Approx 350 (241 paying) people through the door.

Ways of obtaining more help, mainly for set up/down, we're discussed.

The date of the March sale will change to the 17th.

All present were asked to help promote PTA events etc via Facebook & Twitter.

Prom 2013

Venue is Surrey Sports Park on 29 June 2013. There is to be a beach theme. Mrs Alexander is organising the event.

Help for PTA events

Already covered with the boot sale

Krispy Kreme Donuts sale

Final arrangements will be made by Emma & Sarah.

A.O.B

The best night to have a PTA meet was discussed, and it was decided by all attending a Thursday would be a better night for a PTA meeting as all the committee could make this night on a regular basis. It was therefore agreed to make PTA meetings a Thursday evening in future.

A date for the next Quiz Night was set 20th April, and will be on the agenda for the next meeting.

Next Parents Evening is 7 Feb and it was suggested that the PTA run refreshments on the evening. Emma and Sarah to follow up.

Newsletter - It was agreed to send out a newsletter (in paper form) to all parents as a way of increasing awareness of what the PTA does & how they can get involved. Pam will organise a draft copy of this.

PTA notice board in Foyer - This needs to be tidied and utilised in a better way. Jackie, Ben and Karen to organise.

Date of next meeting

Thursday 15 March 2013 @ 7.30pm